

## HISTORIC PRESERVATION CERTIFICATION APPLICATION FEE PAYMENT BY CREDIT CARD

In accordance with Department of the Interior regulation 36 CFR 67.12, the National Park Service charges a fee to process a Historic Preservation Certification Application. Information on Processing Fees is found on page 8 of the instructions to the Historic Preservation Certification Application.

If you are submitting a Historic Preservation Certification Application – Part 2, a preliminary processing fee of \$250 is charged, except for projects for which rehabilitation costs are under \$20,000. Upon completion of the work and submittal of the Historic Preservation Certification Application – Request for Certification of Completed Work (Part 3), another fee is charged based on the actual rehabilitation costs and is assessed in accordance with the fee schedule listed below:

Fee	Project Cost
\$ 500	\$ 20,000 to 99,000
\$ 800	\$ 100,000 to 499,999
\$ 1,500	\$ 500,000 to 999,999
\$ 2,500	\$ 1,000,000 or more

The National Park Service cannot review your application until the fee is paid. The National Park Service will send you a bill by mail when your application is received from the State Historic Preservation Office. The bill is payable by check or credit card.

Another option is available if you pay the fee by credit card. Rather than waiting for a bill, you may submit this page along with your Historic Preservation Certification Application to the State Historic Preservation Office. Your fee will be charged to your credit card when the National Park Service receives the application and a receipt will be mailed to you. The use of a credit card and this form will expedite the processing of your application.

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Name as it appears on credit card \_\_\_\_\_

Credit card number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Authorized signature \_\_\_\_\_

Name / Address of property as it appears on the Historic Preservation Certification Application

Name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Project Number (if known) \_\_\_\_\_

Is this fee for a Part 2 or Part 3 Application \_\_\_\_\_

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**NPS Office Use Only**

Date Received: \_\_\_\_\_

Part 2 amount to be charged: \_\_\_\_\_

Part 3 amount to be charged: \_\_\_\_\_

Your credit card has been charged \$ \_\_\_\_\_ for the processing of your Part 2 / Part 3 application. Please contact Dalhia

Dandridge at 202-354-2055 if you have any questions.